

OPHIR HILL FIRE PROTECTION DISTRICT
AGENDA
BOARD OF DIRECTORS MEETING
Monday – December 13, 2021
4:30PM

I. **STANDING ORDERS**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL -
Others Present

***SPECIAL NOTE: New Business item below will be brought forward and discussed first**

II. **SPECIAL ORDERS**

1. Approve Board Minutes from previous meeting
2. Chief's Report
3. Financial Statements & Warrant Requests - Report copies and details will be provided at 4PM

III. **FIRE INSPECTIONS** – Report and updates – Captain Nelson reports on a quarterly basis

March
June
September
December

IV. **OLD BUSINESS**

V. **NEW BUSINESS***

1. Robert Munoz – ATT to present options to upgrade internet and other services.

VI. **CORRESPONDENCE**

VII. **PUBLIC COMMENT**

VII. **MOTION TO ADJOURN**

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 54954.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

**This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office
Online at www.Ophirhillfire.org

Fire Chief's Report

November 2021

Incidents

	Date	Time	Type	Location	Agency
1.	11/1	0240	Public assist/ Lift Assist	Pine Hill Dr.	OPH
2.	11/1	1556	Code 2 medical/ Fall	Christmas Tree Ln.	NCC
3.	11/3	1011	Medical/Abdominal pain	Bradford Dr.	OPH
4.	11/3	1541	Medical/Back injury	Hwy.174	OPH
5.	11/3	1747	Public assist/Lift assist	Day Rd.	PCP
6.	11/4	1344	Medical/Difficulty breathing	Hwy.174	OPH
7.	11/4	1743	Public assist/Stuck on stair lift	Rattlesnake Rd.	OPH
8.	11/4	1756	Code 2 medical/Seizure	Bartlett Dr.	OPH
9.	11/5	0949	Code 2 medical/BP issue	Julia Ranch Rd.	NCC
10.	11/5	1258	Medical/Chest pain	Julia Ranch Rd.	NCC
11.	11/5	1732	MVA	Hwy.174 X Edgewood	PCP
12.	11/6	1032	Medical/ill person	Hwy.174	OPH
13.	11/6	2353	Medical/Assault	Hwy.174	OPH
14.	11/7	1319	Public assist/Lift assist	Casa Loma Dr.	OPH
15.	11/7	1704	Medical/Chest Pain	Highland Dr.	OPH
16.	11/7	1751	Medical/ETOH	Partridge Rd.	OPH
17.	11/8	0639	MVA	Hwy.174 X Odyssey Ln.	PCP
18.	11/9	1158	Medical/11-44	Sontag Hill Rd.	PCP
19.	11/11	0829	Medical/ill person	Raccoon Mtn. Ranch Rd.	NCC
20.	11/11	1031	MVA	Hwy.174 x Mark Dr.	OPH
21.	11/11	1040	Medical/Chest Pain	Brunswick Dr.	OPH
22.	11/13	1901	Medical/Difficulty breathing	Brunswick Rd.	OPH
23.	11/14	1715	Medical/11-44	Ried Pl.	OPH
24.	11/15	0922	MVA	E.Empire St.	OPH
25.	11/15	1520	Vehicle fire	Rattlesnake Rd.	OPH
26.	11/16	1758	Medical/Seizure	Hwy.174	OPH
27.	11/17	2005	Medical/Altered LOC	Somerset Dr.	OPH
28.	11/18	0046	Medical/Broken arm	Hobart Ln.	OPH
29.	11/18	1958	Medical/GI bleed	Raccoon Mtn. Ranch Rd.	NCC
30.	11/19	1946	MVA	E. Bennett Rd.	OPH
31.	11/20	0134	Medical/Fall	Highland Dr.	OPH
32.	11/22	1250	Medical/GI bleed	Nancy Ln.	OPH
33.	11/22	1438	Code 2 medical/Krohns	Greenhorn Rd.	OPH
34.	11/22	1637	MVA	You Bet Rd.	PCP
35.	11/23	1636	Structure Fire	Ridge Rd.	NCC
36.	11/24	1138	Medical/Fall	UH School	OPH
37.	11/24	2312	MVA	You Bet Rd.	PCP

38.	11/25	1108	Medical/Hemmorage	Rattlesnake Rd.	OPH
39.	11/25	2059	Medical/Altered LOC	Rattlesnake Rd.	OPH
40.	11/25	2217	Public assist/Lift assist	Bartlett Dr.	OPH
41.	11/25	2224	Medical/Chest pain	Brooks Rd.	OPH
42.	11/26	0419	Medical/Chest pain	Highland Dr.	OPH
43.	11/27	1459	Medical/Weakness	Chatsworth Ln.	OPH
44.	11/27	1644	MVA	Arrowhead Mine Rd.	PCP
45.	11/28	0106	Medical/Chest Pain	Greenhorn Rd.	NCC
46.	11/28	1707	MVA	Hwy.174	PCP
47.	11/30	2134	Medical/Ankle laceration	Chatsworth Ln.	OPH

47 total incidents. 32 in OPH, 8 in PCP, 7 in NCC

E-523 and E-521 Out of service mechanical.

Roster is at 21 with two applications pending.

**OPHIR HILL FIRE PROTECTION DISTRICT
MEETING MINUTES
BOARD OF DIRECTORS MEETING
Monday – November 8, 2021
4:30PM**

I. STANDING ORDERS

1. CALL TO ORDER – Meeting called to order at 16:30 hours by Chairman Armacher
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL – Chairman Armacher, Vice Chairman Borgnis, Director Sousa, Director Martin,
Others Present: Chief Rothenberger, Kris Stoeckle-Board Secretary, Captain Nelson, FireFighter Fillyaw
Absent: Director Peterson

II. SPECIAL ORDERS

1. Approve Board Minutes from previous meeting – October, 2021
MOTION I – Vice Chairman Borgnis motioned to approve meeting minutes.
2nd by Director Martin

VOTE: Unanimous

2. Chief report was present by Chief Rothenberger – see report for details.
Busy with vehicles accidents and medical calls. Engine 521 out of service and sent out for repairs. Water tender is also out of service with electrical short, OES will pay for repairs. All other equipment are in service. Roster is at 13 with several new apps being processed, several are junior level and are in high school. Chairman Armacher offered info that students scholarships are available at Sierra College Fire Academy. Chief added to the CalFire coverage and dollars received and were so noted in the Strike Team Summary spreadsheet, provided to all. Chief outlined the new command center type trailers that Robinson Emergency Services now has available.

3. *Financial Statements & Warrant Requests* – Kris Stoeckle reported fund balance as outlined below:

Fund Balance for LAIF 721	\$ 404,113.73
Fund Balance for 727 LAIF	\$
Fund Balance for 765 LAIF	\$
West America Checking	\$ 337,770.35

MOTION II – Director Borgnis motioned to approve Financial Statements and Warrants

2nd by Director Martin

VOTE: Unanimous

III. FIRE INSPECTIONS – reports will be presented by Captain Nelson on a quarterly basis and shared all details to Board Members during the Board meeting.

March - complete

June - complete

September – complete

December – to be provided at meeting

IV. OLD BUSINESS

No items to be addressed

V. NEW BUSINESS

VI. CORRESPONDENCE

VII. PUBLIC COMMENT

Captain Nelson will coordinate the family that OPH will adopt to provide gifts to for Christmas.
Fund raisers – still moving forward on new ideas. No Crab Feed this year.
Toys for Tots has a sign out front and box in the lobby to collect donations.
Toy Run asked for our support as well and Chief went to meeting and we will be helping out.

VII. MOTION TO ADJOURN

MOTION III – Director Peterson motioned to adjourn 17:10hour
2nd by Director Martin
VOTE: Unanimous

Attest:


Kris Stoeckle – Board Secretary

12-13-21
Date

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

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Ophir Hill Fire Protection District

Fund Balances

As of November 30, 2021

Account	Fund			Total
	721	727	765	
LAIF	404,113.73	-	-	404,113.73
WestAmerica	263,308.07			263,308.07
Total	-	-	-	667,421.80

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Balance Sheet

As of November 30, 2021

	<u>Nov 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1900-00 · LAIF FUND 721	404,113.73
1902-00 · WESTAMERICA CHECKING ACCOUNT	<u>263,308.07</u>
Total Checking/Savings	667,421.80
Accounts Receivable	
1910-00 · A/R Taxes	23,595.28
1911-00 · A/R Assessments Receivable	12,020.41
1912-00 · A/R Interest Receivable	361.30
1954-10 · Due from Other Gov't	<u>3,583.66</u>
Total Accounts Receivable	39,560.65
Total Current Assets	<u>706,982.45</u>
TOTAL ASSETS	<u><u>706,982.45</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · ACCOUNTS PAYABLE	<u>36,314.34</u>
Total Accounts Payable	36,314.34
Other Current Liabilities	
2110 · Direct Deposit Liabilities	-25,747.90
2500-00 · PAYROLL TAXES PAYABLE	37,963.54
2600-00 · HEALTH INSURANCE PAYABLE	-5,429.45
2700-00 · CalPERS RETIREMENT PAYABLE	<u>10,964.33</u>
Total Other Current Liabilities	17,750.52
Total Current Liabilities	<u>54,064.86</u>
Total Liabilities	54,064.86
Equity	
3000 · Opening Bal Equity	-23,684.20
3001-00 · FUND BALANCE	1,148,621.94
Net Income	<u>-472,020.15</u>
Total Equity	652,917.59
TOTAL LIABILITIES & EQUITY	<u><u>706,982.45</u></u>

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Profit & Loss

November 2021

	Nov 21
Ordinary Income/Expense	
Income	
4468-00 · OES-ENGINE INCOME	14,631.83
4468-20 · OES-Strike Team Other Reimburse	19,060.27
4496-00 · PROP 172	12,834.28
4640-00 · 727 to be transferred	1,115.73
	47,642.11
Total Income	47,642.11
Gross Profit	47,642.11
Expense	
5050-00 · Salaries-Holiday Pay	0.00
5060-00 · Salaries-Vacation Buyback	0.00
5101-10 · Salaries-BOOKKEEPER	1,383.55
5101-20 · Salaries-CHIEF	0.00
5101-21 · Salaries-O/T Chief	0.00
5101-40 · Salaries-CAPTAIN	15,251.28
5101-41 · Salaries-O/T Captain	0.00
5101-42 · Salaries-OT Planned Capt	2,017.68
5101-50 · Salaries-Engineer	0.00
5101-61 · Salaries-O/T FF	0.00
5102-00 · Salaries-SNL FF	6,285.00
5102-21 · Salaries-Cvg Relief Captain	0.00
5102-23 · Paid Call Firefighters	696.50
5102-25 · STRIKE TEAM PAY	0.00
5103-00 · RETIREMENT EXPENSE	10,389.15
5104-00 · GROUP INSURANCE	
5104-10 · Group Insurance	679.64
5104-20 · Group Insurance Reimbursement	1,808.60
5104-00 · GROUP INSURANCE - Other	-280.60
	2,207.64
Total 5104-00 · GROUP INSURANCE	2,207.64
5105-00 · PAYROLL TAX EXPENSE	18,976.54
5202-10 · CLOTHING-UNIFORMS PERMANENT	0.00
5203-00 · COMMUNICATIONS	220.17
5206-00 · HOUSEHOLD EXPENSE	127.93
5207-00 · INSURANCE	20,542.60
5209-00 · MAINT-EQUIPMENT	1,203.51
5210-00 · MAINT-STRUCTURE	140.99
5211-00 · MAINT-AUTO	325.29
5213-00 · MEDICAL SUPPLY	20.95
5214-00 · SUPPLIES-OFFICE	6.04
5214-10 · SUPPLIES-OPERATING	147.10
5215-00 · PROFESSIONAL SERVICE	3,351.55
5219-10 · SMALL TOOLS-FIRE EQUIPMENT	4,596.46
5220-10 · TRAINING EXPENSE	68.00
5223-00 · FUEL	1,054.70
5224-00 · UTILITIES	695.86

OPHIR HILL FIRE PROTECTION DISTRICT - 721
Profit & Loss
November 2021

	Nov 21
5300-30 · OES MISC STRIKE TEAM EXPENSE	657.00
5331-00 · GRANT VFA EXPENDITURES	3,665.66
Total Expense	<u>94,031.15</u>
Net Ordinary Income	<u>-46,389.04</u>
Net Income	<u><u>-46,389.04</u></u>