

OPHIR HILL FIRE PROTECTION DISTRICT
AGENDA
BOARD OF DIRECTORS MEETING
Monday – September 14, 2020
4:00PM

I. STANDING ORDERS

1. *CALL TO ORDER*
2. *PLEDGE OF ALLEGIANCE*
3. *ROLL CALL -*
Others Present

II. SPECIAL ORDERS

1. Approve Board Minutes from previous meeting
2. Chief's Report
3. Financial Statements & Warrant Requests - Report copies and details will be provided at 4PM

III. CORRESPONDENCE

IV. OLD BUSINESS

1. Auto Aid Agreement – ongoing and updates

V. NEW BUSINESS

VI. PUBLIC COMMENT

VII. MOTION TO ADJOURN

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

**This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office
Online at www.Ophirhillfire.org

**OPHIR HILL FIRE PROTECTION DISTRICT
MEETING MINUTES
BOARD OF DIRECTORS MEETING
Monday – August 10, 2020
4:00PM**

I. STANDING ORDERS

1. CALL TO ORDER – Meeting called to order at 16:00 hours by Chairman Armacher
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL – Chairman Armacher, Vice Chairman Borgnis, Director Sousa, Director Martin, Director Peterson
Others Present: Chief Rothenberger, Kris Stoeckle-Board Secretary, Captain James Drummond, Fire Fighter Jake Cammon
Absent: 0

II. SPECIAL ORDERS

1. Approve Board Minutes from previous meeting – July 2020
MOTION I – Director Sousa motioned to approve meeting minutes.
2nd by Director Martin
VOTE: Unanimous
2. Chief's Report – see attached report for details provided by Chief Rothenberger.
August incidents – see attached report. Chief updated status on work in progress for the Type 6 truck. Assessed value has gone up this year and county will provide those numbers soon. No one opposed board members and thank you to all for getting paper work in and done on time.
3. Financial Statements & Warrant Requests – Kris Stoeckle reported fund balance as outlined below:
Fund Balance for 721 \$ 11,514.78
Fund Balance for 727 \$ 22,782.67
Fund Balance for 765 \$ 11,351.55
West America Checking \$ 688,603.41
MOTION II – Vice Chairman Borgnis motioned to approve Financial Statement and Warrants
2nd by Director Martin
VOTE: Unanimous

III. CORRESPONDENCE

IV. OLD BUSINESS

1. Ventilation system for engine bay – ongoing and updates. Chief reached out to four companies and three responded. Only one on the west coast and bid copy was provided to all. Captain Drummond was able to speak with sales rep and shared details on how systems work. Chief encouraged going with a company that can also provide service in a timely manner. Prices have gone up and this item needs action now so price does not increase.
MOTION III – Chairman Armacher motioned to approve the \$55,000.00 bid discussed above
2nd by Director Peterson
VOTE: Unanimous

V. NEW BUSINESS

1. Auto Aid Agreements – renewing boundary drops. Chief requested an update on all details. Once final document has been presented, Chief has requested the board to review and agree.
This item will be ongoing and discussed further at next board meeting.

VI. PUBLIC COMMENT

The Nevada County Law Enforcement & Fire Protection Council may be a resource to provide assistance for funds to purchase turnouts and/or update the protective gear supply.

VII. MOTION TO ADJOURN

MOTION IV – Vice Chairman Borgnis motioned to adjourn 16:45 hour
2nd by Director Martin
VOTE: Unanimous

Attest:

 9.14.20
Kris Stoeckle – Board Secretary Date

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

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Ophir Hill Fire Protection District
Fund Balances
As of August 31, 2020

Account	Fund			Total
	721	727	765	
LAIF	111,514.78	22,782.67	11,351.55	145,649.00
WestAmerica	604,860.67			604,860.67
Total	716,375.45	22,782.67	11,351.55	750,509.67

OPHIR HILL FIRE PROTECTION DISTRICT - 721
 Balance Sheet
 As of August 31, 2020

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1900-00 · LAIF FUND 721	111,148.38
1902-00 · WESTAMERICA CHECKING ACCOUNT	604,860.67
1905 · Bank of The West Checking	76,368.24
1906 · Bank of The West Petty Cash	99.04
	792,476.33
Total Checking/Savings	
Accounts Receivable	
1910-00 · A/R Taxes	65,312.80
1912-00 · A/R Interest Receivable	13,172.32
1913-00 · Accounts Receivable	-21,742.66
1954-10 · Due from Other Gov't	65,509.28
	122,251.74
Total Accounts Receivable	
Total Current Assets	914,728.07
TOTAL ASSETS	914,728.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · ACCOUNTS PAYABLE	17,495.28
	17,495.28
Total Accounts Payable	
Other Current Liabilities	
2500-00 · PAYROLL TAXES PAYABLE	-13,209.45
2600-00 · HEALTH INSURANCE PAYABLE	-5,429.45
2700-00 · CalPERS RETIREMENT PAYABLE	-11,000.21
2950 · UNAVAILABLE REVENUE	102,702.93
	73,063.82
Total Other Current Liabilities	
Total Current Liabilities	90,559.10
Total Liabilities	90,559.10
Equity	
3001-00 · FUND BALANCE	985,788.00
Net Income	-161,619.03
	824,168.97
Total Equity	
TOTAL LIABILITIES & EQUITY	914,728.07

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Profit & Loss

July through August 2020

Jul - Aug 20

Ordinary Income/Expense

Income

4001-00 · CURRENT SECURED TAX	21,548.38
4003-00 · CURRENT UNSECURED TAX	66.95
4004-00 · PUBLIC UTILITY	5.59
4017-00 · SUPPLEMENTAL SECURED TAX	1,953.70
4018-00 · SUPP UNSECURED TAX	18.87
4028-00 · SUPP PRIOR UNSECURED	1.79
4040-00 · ST HOMEOWNERS PROP	175.80
4100-00 · Special Assessment Tax Roll	12,020.41
4301-00 · INTEREST INCOME	361.30
4496-00 · PROP 172	3,407.86
4606-00 · SALE OF FIXED ASSETS	10,500.00
4640-00 · 727 to be transferred	684.18
4806-00 · DONATIONS	1,550.00

Total Income 52,294.83

Gross Profit 52,294.83

Expense

5050-00 · Salaries-Holiday Pay	0.00
5060-00 · Salaries-Vacation Buyback	0.00
5101-10 · Salaries-BOOKKEEPER	2,905.76
5101-20 · Salaries-CHIEF	15,059.12
5101-21 · Salaries-O/T Chief	1,225.44
5101-40 · Salaries-CAPTAIN	26,705.64
5101-41 · Salaries-O/T Captain	12,502.80
5101-42 · Salaries-OT Planned Capt	6,704.40
5101-50 · Salaries-Engineer	0.00
5101-61 · Salaries-O/T FF	792.00
5102-00 · Salaries-SNL FF	10,725.00
5102-20 · Salaries-Cvg Relief Chief	0.00
5102-21 · Salaries-Cvg Relief Captain	0.00
5102-23 · Paid Call Firefighters	2,009.50
5102-25 · STRIKE TEAM PAY	31,061.41
5103-00 · RETIREMENT EXPENSE	16,569.96
5104-00 · GROUP INSURANCE	
5104-10 · Group Insurance	1,783.32
5104-20 · Group Insurance Reimbursement	1,758.70
5104-00 · GROUP INSURANCE - Other	4,174.55

Total 5104-00 · GROUP INSURANCE 7,716.57

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Profit & Loss

July through August 2020

	Jul - Aug 20
5105-00 · PAYROLL TAX EXPENSE	4,386.56
5106-00 · WORKERS COMP	19,311.00
5202-00 · CLOTHING	297.94
5202-10 · CLOTHING-UNIFORMS PERMANENT	4,000.00
5202-12 · CLOTHING-SNL UNIFORMS	600.00
5202-20 · CLOTHING-STRUCTURE	107.98
5203-00 · COMMUNICATIONS	432.81
5206-00 · HOUSEHOLD EXPENSE	591.81
5209-00 · MAINT-EQUIPMENT	844.96
5209-10 · MAINT-OFFICE EQUIP	380.60
5210-00 · MAINT-STRUCTURE	856.63
5211-00 · MAINT-AUTO	3,483.24
5212-00 · MEMBERSHIPS	2,902.00
5213-00 · MEDICAL SUPPLY	179.77
5214-00 · SUPPLIES-OFFICE	185.60
5214-10 · SUPPLIES-OPERATING	435.51
5215-00 · PROFESSIONAL SERVICE	3,850.85
5217-00 · RENTS-EQUIPMENT	75.00
5219-00 · SMALL TOOLS	419.28
5219-10 · SMALL TOOLS-FIRE EQUIPMENT	1,287.95
5219-20 · SMALL TOOLS-MISC.	129.89
5220-00 · SPECIAL DISTRICT EXPENSE	64.61
5220-10 · TRAINING EXPENSE	251.12
5223-00 · FUEL	2,168.62
5224-00 · UTILITIES	2,241.62
5300-30 · OES MISC STRIKE TEAM EXPENSE	1,216.91
5507-00 · RESERVE-765	29,234.00
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Total Expense	213,913.86
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Net Ordinary Income	-161,619.03
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Net Income	-161,619.03
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