

**OPHIR HILL FIRE PROTECTION DISTRICT
AGENDA
BOARD OF DIRECTORS MEETING
Monday, February 12, 2024
4:00 PM**

I. STANDING ORDERS

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
Others Present

II. SPECIAL ORDERS

1. Approve board minutes from previous meeting
2. Chief's Report
3. Financial Statements & Warrant Requests - Report copies and details will be provided at 4PM

III. OLD BUSINESS

1. ID badges
2. Personnel retention – Seasonal Firefighter compensation
3. Funding for the fire district

IV. NEW BUSINESS

1. Fire inspection violations in commercial parcels
2. Appreciation dinner

V. CORRESPONDENCE

1. Conflict of Interest, Form 700 is due April 2nd

VI. PUBLIC COMMENT

VII. MOTION TO ADJOURN

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 54954.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

**This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office
Online at www.Ophirhillfire.org

Fire Chief's Report

February 2024

For the month of January Station 52 responded to a total of 31 incidents.

19 Medical aid calls. 12 in OPH, 6 in NCC and 1 in PCP.

4 MVA. 3 in OPH, 1 in PCP.

2 Public Assist. 1 in PCP, 1 in NCC.

1 Debris fire in OPH.

1 Structure fire in PCP.

1 Gas hazard in OPH.

3 Fire Alarms. 1 in OPH, 1 in PCP, 1 in NCC.

Roster is at 14 with three applications pending.

All equipment with the exception of WT-42 are in service and available.

**Ophir Hill Fire Protection District
Fund Balances
As of January 2024**

Account	Fund			Total
	721	727	765	
LAIF	620,705.22	-	-	620,705.22
WestAmerica	504,146.07	-	-	504,146.07
Total		-	-	1,124,851.29

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Balance Sheet

As of January 31, 2024

	<u>Jan 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1900-00 · LAIF FUND 721	
1900-01 · LAIF Mitigation portion	36,254.47
1900-00 · LAIF FUND 721 - Other	<u>584,450.75</u>
Total 1900-00 · LAIF FUND 721	620,705.22
1902-00 · WESTAMERICA CHECKING ACCOUNT	<u>504,146.07</u>
Total Checking/Savings	1,124,851.29
Accounts Receivable	
1910-00 · A/R Taxes	63,225.70
1911-00 · A/R Assessments Receivable	19,601.94
1912-00 · A/R Interest Receivable	952.83
1954-10 · Due from Other Gov't	<u>12,554.50</u>
Total Accounts Receivable	<u>96,334.97</u>
Total Current Assets	<u>1,221,186.26</u>
TOTAL ASSETS	<u><u>1,221,186.26</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · ACCOUNTS PAYABLE	<u>39,271.47</u>
Total Accounts Payable	39,271.47
Other Current Liabilities	
2500-00 · PAYROLL TAXES PAYABLE	88,547.49
2700-00 · CalPERS RETIREMENT PAYABLE	<u>-29,819.00</u>
Total Other Current Liabilities	<u>58,728.49</u>
Total Current Liabilities	<u>97,999.96</u>
Total Liabilities	97,999.96

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Balance Sheet

As of January 31, 2024

	<u>Jan 31, 24</u>
Equity	
3000 · Opening Bal Equity	-34,179.42
3001-00 · FUND BALANCE	1,202,345.24
3001-01 · FUND-MITIGATION	27,189.34
Net Income	-72,168.86
	<hr/>
Total Equity	1,123,186.30
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>1,221,186.26</u>

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Profit & Loss

January 2024

	Jan 24
Ordinary Income/Expense	
Income	
4001-00 · CURRENT SECURED TAX	284,130.46
4003-00 · CURRENT UNSECURED TAX	8,958.72
4004-00 · PRIOR UNSECURED TAX	140.81
4017-00 · SUPPLEMENTAL SECURED TAX	5,388.72
4018-00 · SUPP UNSECURED TAX	208.10
4028-00 · SUPP PRIOR UNSECURED	26.64
4040-00 · ST HOMEOWNERS PROP	488.36
4301-00 · INTEREST INCOME	6,911.36
4450-90 · STATE OTHER	23.53
4511-70 · SPECIAL ASSESSMENTS	153,425.26
4620-00 · OTHER REVENUE	163.36
4640-00 · 727 to be transferred	766.53
	460,631.85
Total Income	460,631.85
Gross Profit	460,631.85
Expense	
5050-00 · Salaries-Holiday Pay	0.00
5060-00 · Salaries-Vacation Buyback	0.00
5101-20 · Salaries-CHIEF	9,188.08
5101-21 · Salaries-O/T Chief	0.00
5101-30 · Salaries-OFFICE MGR.	1,341.41
5101-40 · Salaries-CAPTAIN	13,627.36
5101-41 · Salaries-O/T Captain	6,754.50
5101-42 · Salaries-OT Planned Capt	2,699.76
5102-00 · Salaries-SNL FF	4,777.00
5102-23 · Paid Call Firefighters	640.00
5102-25 · STRIKE TEAM PAY	0.00
5103-00 · RETIREMENT EXPENSE	4,997.76
5104-00 · GROUP INSURANCE	
5104-20 · Group Insurance Reimbursement	2,346.32
5104-00 · GROUP INSURANCE - Other	2,897.82
	5,244.14
Total 5104-00 · GROUP INSURANCE	5,244.14
5105-00 · PAYROLL TAX EXPENSE	2,741.32
5106-00 · WORKERS COMP	47,669.00
5202-10 · CLOTHING-UNIFORMS PERMANENT	0.00
5203-00 · COMMUNICATIONS	954.71
5206-00 · HOUSEHOLD EXPENSE	207.98
5207-00 · INSURANCE	1.00
5209-00 · MAINT-EQUIPMENT	47.48
5210-00 · MAINT-STRUCTURE	92.43
5211-00 · MAINT-AUTO	351.33
5214-00 · SUPPLIES-OFFICE	1,298.00
5215-00 · PROFESSIONAL SERVICE	11,189.79
5219-10 · SMALL TOOLS-FIRE EQUIPMENT	50.64

OPHIR HILL FIRE PROTECTION DISTRICT - 721
Profit & Loss
January 2024

	Jan 24
5220-10 · TRAINING EXPENSE	100.00
5223-00 · FUEL	1,472.52
5224-00 · UTILITIES	990.17
Total Expense	<u>116,436.38</u>
Net Ordinary Income	<u>344,195.47</u>
Net Income	<u><u>344,195.47</u></u>