

OPHIR HILL FIRE PROTECTION DISTRICT
AGENDA
BOARD OF DIRECTORS MEETING
Monday, June 10th @ 4:00 P.M.

I. **STANDING ORDERS**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL -
Others Present:

II. **SPECIAL ORDERS**

1. Approve Board Minutes from previous meeting
2. Chief's Report
3. Financial Statements & Warrant Requests - Report copies and details will be provided at 4PM

III. **CORRESPONDENCE**

1. No new correspondence

IV. **OLD BUSINESS**

1. Lexipol - ongoing
2. Fire engine research and committee updates - ongoing
3. Preliminary Budget 2019-20 - review and approval
3. Station repairs - additional bids - updates
3. Target Solutions review and updates (Ethics training, Brown Act, etc.)
4. Western Nevada County Fire District Meetings - ongoing

V. **NEW BUSINESS**

VI. **PUBLIC COMMENT**

VII. **MOTION TO ADJOURN**

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).
**This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office
Online at www.Ophirhillfire.org

CHIEF'S REPORT
June
CALLS FOR May 2019

INCIDENT TYPE	OPH	PCP	GRS	NCC	OTHER	TOTAL
MEDICAL AID	19	1				20
MEDICAL AID CODE 2	6					6
MEDICAL ECHO RESPONSE						
PUBLIC ASSIST	3					3
POWER LINE ISSUE	1					1
ALARM SOUND COMMERCIAL						
ALARM SOUNDING RESIDENTAL		1				1
TRAFFIC ACCIDENTS	3	5	1			9
STRUCTURE FIRE		1				1
WILDLAND FIRE	1	1				2
VEHICLE FIRE	1					1
DEBRIS BURN CHECK	1					1
HAZMAT						
FALSE ALARM/CANCELLED COVER						
WATER TENDER REQUEST				1		1
WATER TENDER TO CALFIRE						
STRIKE TEAM REQUEST						
TOTAL CALLS PER AGENCY	35	9	1	1		46
OVERHEAD ASSIGNMENTS						
TOTAL CALLS OPH RESPONDED	35	9	1	1		46

ROSTER IS AT	25
PENDING APPS	2

YTD TOTAL CALLS IN OPH 164

HAZMATS

OVER HEAD ASSIGNMENTS

OPHIR HILL FIRE PROTECTION DISTRICT
Meeting Minutes
BOARD OF DIRECTORS MEETING
Monday, May 13, 2019 @ 4:00 P.M.

I. STANDING ORDERS

1. CALL TO ORDER - Meeting called to order at 16:00 hours by Chairman Armacher
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL - Chairman Armacher, Vice Chairman Borgnis, Director Sousa, Director Martin, Director Peterson
Others Present: Fire Chief Robb Rothenberger, Kris Stoeckle-Board Secretary, Captain Jon Nelson, Firefighter Jake Cammon
Visitor Tom Nelson, Board Member Rough & Ready Fire

II. SPECIAL ORDERS

1. Approve Board Minutes from previous meeting - April, 2019
MOTION I - Vice Chairman Borgnis motioned to approve meeting minutes
2nd by Director Martin
VOTE: Unanimous
2. **Chief's Report** - Chief Rothenberger provided Chief's Report for April, 2019 to include a report of 35 calls. Again, a very busy month. Roster is at 19 and 4 new applications are pending. Mandatory meeting for employees on current roster to let expectations known and make suggested updates. Wild land gear is being review and remains in good condition with few items to be replaced. Ongoing Training together with Saw classes are underway. Station has been hosting various meetings onsite and will continue to accommodate. Engine 52 will be ready to go for fire season.
3. **Financial Statements and Warrant Requests** - Kris Stoeckle reported fund balances as outlined below:

Fund Balance for 721	\$ 110,911.85
Fund Balance for 727	\$ 18,801.14
Fund Balance for 765	\$ 65,951.81
West America Checking	\$ 678,927.65
Bank of the West	\$ 68,689.73

MOTION II - Vice Chairman Borgnis motioned to approve financial statements and warrants
2nd by Director Peterson
VOTE: Unanimous

III. CORRESPONDENCE

1. No new correspondence

IV. OLD BUSINESS

1. Lexipol - ongoing - Chief confirmed this remains a work in progress.
2. Fire engine research and committee updates will remain ongoing. Meetings will take place for updates and will be reported as found. Committee is doing research for additional bids.

V. NEW BUSINESS

1. Preliminary Budget 2019-20 was provided to all board members for review and make comments. Boards members were able to ask questions and make plans to approve at next month's meeting.
2. MOU 2019-20 changes were presented to board for approval. Changes to include update on holiday page to bring current. Members were asked to sign and update cover page for 2019-20.
3. Bids on Stations 52 repairs - Chief Rothenberger discussed in detail the bids received and opened the discussion to all. Conclusion is to request for additional bids.
4. Capital Equipment Resolution 2019-01 was presented and created to raise the dollar amount to a standard amount of \$5,000.00.
5. Grand Jury Report - Chair Armacher would like to cover all concerns; Ethics Training, Brown Act, required trainings such as Sexual Harassment, etc. Board Secretary to provide all members with details to accomplish required tasks.
6. Board Members responding to incidents; discussed and policy was reviewed.
7. Western Nevada County Fire District meetings were updated by Chief Rothenberger. Multiple meetings have taken place at Rood Center and will continue on 1st Wednesday of each month; starting at 9:00am. Meetings are still in the infancy stage and will continue to collaborate with various county agencies. This meeting continues as ongoing.

MOTION III - Director Sousa moved to approve above changes/updates to include MOU updates and Resolution 2019-01.

2nd by Chairman Armacher

VOTE: Unanimous

VI. PUBLIC COMMENT

Chief Rothenberger shared appreciation to Tom Nelson, Rough & Ready Board Member for his visit and continued support to the Ophir Hill Fire Station.

VII. MOTION TO ADJOURN

MOTION V - Director Peterson motioned to adjourn meeting at 17:45 hour

2nd by Director Sousa

VOTE: Unanimous

ATTEST:


Kris Stoeckle, Board Secretary