

**OPHIR HILL FIRE PROTECTION DISTRICT  
AGENDA  
BOARD OF DIRECTORS MEETING  
Monday – March 8, 2021  
4:30PM**

**I. STANDING ORDERS**

1. *CALL TO ORDER*
2. *PLEDGE OF ALLEGIANCE*
3. *ROLL CALL -  
Others Present*

**II. SPECIAL ORDERS**

1. Approve Board Minutes from previous meeting
2. Chief's Report
3. Financial Statements & Warrant Requests - Report copies and details will be provided at 4PM

**III. FIRE INSPECTIONS – Report and updates – Captain Nelson**

**IV. OLD BUSINESS**

**V. NEW BUSINESS**

1. Board approval required – wage increase – see attached document
2. Board approval required – grant Kris Stoeckle, Board Secretary permission to be added to WestAmerica's special instructions at local branch to get and receive questions and information regarding bank statements, bank account and any other activities to accomplish work tasks. See attachment document.
3. MOU with Peardale-Chicago Park regarding 5265

**VI. CORRESPONDENCE**

**VII. PUBLIC COMMENT**

**VII. MOTION TO ADJOURN**

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

\*\*This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office  
Online at [www.Ophirhillfire.org](http://www.Ophirhillfire.org)

**OPHIR HILL FIRE PROTECTION DISTRICT  
MEETING MINUTES  
BOARD OF DIRECTORS MEETING  
Monday – February 8, 2021  
4:30PM**

**I. STANDING ORDERS**

1. CALL TO ORDER – Meeting called to order at 16:30 hours by Chairman Armacher
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL – Chairman Armacher, Director Sousa, Director Martin, Director Peterson  
Others Present: Chief Rothenberger, Kris Stoeckle-Board Secretary, Captain Nelson, FF Graves  
Absent: Vice Chairman Borgnis

**II. SPECIAL ORDERS**

1. Approve Board Minutes from previous meeting – January 2021  
MOTION I – Director Peterson motioned to approve meeting minutes.  
2<sup>nd</sup> by Director Martin  
VOTE: Unanimous
2. Chief's Report – see attached report for details provided by Chief Rothenberger.  
Type 6 up and running calls. We anticipate good fuel usage and cost savings. Training starting with inhouse staff only. Station continues to limit exposure and follow COVID guidelines. We have one staff member out but have others to cover for adequate coverage.
3. *Financial Statements & Warrant Requests* – Kris Stoeckle reported fund balance as outlined below:  
Fund Balance for 721 \$  
Fund Balance for 727 \$  
Fund Balance for 765 \$  
West America Checking \$ 504,064.71

MOTION II – Director Peterson motioned to approve Financial Statements and Warrants  
2<sup>nd</sup> by Chairman Martin  
VOTE: Unanimous

**III. CORRESPONDENCE**

No new correspondence

**IV. OLD BUSINESS**

No old business

**V. NEW BUSINESS**

1. Fire Inspections – Captain Nelson reported new rulings and to be compliant we will report as an item on the Board Agenda.

MOTION III – Director Peterson motioned to approve adding new line item to be reported on monthly.  
2<sup>nd</sup> by Director Peterson  
VOTE: Unanimous

VI. PUBLIC COMMENT

VII. MOTION TO ADJOURN

MOTION IV – Director Peterson motioned to adjourn 17:10 hour  
2<sup>nd</sup> by Director Martin  
VOTE: Unanimous

Attest:

 3-8-21  
Kris Stoeckle – Board Secretary                      Date

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

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# Fire Chief's Report

March 2021

Date	Time	Type	Location	Agency
2/1	1050	Medical Alarm	Somerset Dr.	OPH
2/3	0007	Medical/1144	Highland Dr.	OPH
2/3	2222	Medical Alarm	Somerset Dr.	OPH
2/4	1235	Code 2 Medical / Medical Check	Brunswick Rd.	OPH
2/5	1107	Residential Fire Alarm	Greenway Pl.	OPH
2/5	1716	Structure Fire	Park View Dr.	NCC
2/7	0239	Medical/Difficulty Breathing	Highland Dr.	OPH
2/10	1059	Medical/Fall	Empire Mine S.H.P.	OPH
2/11	1122	MVA	Lower Colfax x Barker Ln.	OPH
2/11	1312	Medical/ Man down	You Bet Rd.	PCP
2/11	2351	Medical/ Ill Male	Pine Cone Cr.	OPH
2/18	2349	Medical Alarm	Somerset Dr.	OPH
2/19	1444	Medical/ Person Slumped Over	Rattlesnake Rd.	OPH
2/19	1446	FMS/ Tree into lines	Brooks Rd.	OPH
2/21	1515	MVA	Hwy.174 x Siphon Ln.	OPH
2/21	2153	MVA	Hwy.174 x Silver Way	OPH
2/24	0116	Medical/ Echo	Elderberry Ln.	PCP
2/24	1117	Vegetation Fire/ WT-42	Tumbling Creek Rd.	NCC
2/24	1451	Medical/ Assault	Rattlesnake Rd.	OPH
2/24	2303	Medical/Poisoning	Terrance Pines Ct.	OPH
2/25	1442	Medical/ Fall	Empire Mine S.H.P.	OPH
2/25	2152	Medical/Stoke	Brookview Dr.	OPH
2/25	2211	Medical/GI Bleed	Cedar Ridge Dr.	OPH
2/26	2136	Medical/Difficulty Breathing	Greenway Pl.	OPH
2/26	2149	Structure Fire	Hidden Hollow Pl.	PCP
2/28	2040	Medical/Chest Pain	Highland Dr.	OPH

26 Total Incidents. 21 in OPH, 3 AA to PCP, 2 AA to NCC. All Equip. in service. Two applications pending.

## Ophir Hill Fire fire safety inspection report for January – March 2021

To date we have done 15 inspections

### Completed inspection with no violations

		Date
R&R	13453 Hwy 174	1/4/21
Toms Car Care	13473 Hwy 174	1/4/21
Empty	13481 Hwy 174	1/13/21
GiGi Place Daycare	19295 Tiger Lilly Ln	3/2/21

### Completed Inspection with Self-Certification

		Date	Number of violations
Zumba	13459 Hwy 174	1/4/21	1
Empty	13451 Hwy 174	1/13/21	1
Empty	13455 Hwy 174	1/13/21	3
AG Pots	13483 Hwy 174	1/13/21	1
Cedar Ridge Y Market	13477 Hwy 174	1/4/21	1
Union hill school Gym		1/20/21	1
Marias Daycare	13148 Brunswick Rd	3/2/21	1

### Inspections that need re-inspection

		Date	Number of violations
Union Hill School MPR		1/20/21	2
Empty	13469 Hwy 174	1/13/21	2
Greenhouse	13459 Hwy 174	1/13/21	6
Empty Upstairs at the Y		1/4/21	1