

OPHIR HILL FIRE PROTECTION DISTRICT  
AGENDA  
BOARD OF DIRECTORS MEETING  
Monday, May 13, 2019 @ 4:00 P.M.

**I. STANDING ORDERS**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL -  
Others Present:

**II. SPECIAL ORDERS**

1. Approve Board Minutes from previous meeting
2. Chief's Report
3. Financial Statements & Warrant Requests - Report copies and details will be provided at 4PM

**III. CORRESPONDENCE**

1. No new correspondence

**IV. OLD BUSINESS**

1. Lexipol - ongoing
2. Fire engine research and committee updates

**V. NEW BUSINESS**

1. Budget 2019-20 - Preliminary
2. MOU 2019-20 - Preliminary
3. Bids on Station 52 repairs
4. Capital Equipment Resolution 2019-01
5. Grand Jury Report
6. Board Members - responding to incidents
7. Western Nevada County Fire District

**VI. PUBLIC COMMENT**

**VII. MOTION TO ADJOURN**

**PUBLIC COMMENT:** The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 54954.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

\*\*This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office

**OPHIR HILL FIRE PROTECTION DISTRICT**  
**Meeting Minutes**  
**BOARD OF DIRECTORS MEETING**  
**Monday, April 8, 2019 @ 4:00 P.M.**

**I. STANDING ORDERS**

1. CALL TO ORDER - Meeting called to order at 16:00 hours by Chairman Armacher
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL - Chairman Armacher, Vice Chairman Borgnis, Director Sousa, Director Martin, Director Peterson  
Others Present: Fire Chief Robb Rothenberger, Kris Stoeckle-Board Secretary, Captain Jon Nelson, Firefighter Jake Cammon

**II. SPECIAL ORDERS**

1. Approve Board Minutes from previous meeting - March, 2019  
*MOTION I* - Director Sousa motioned to approve meeting minutes  
2nd by Director Martin  
VOTE: Unanimous
2. **Chief's Report** - Chief Rothenberger provided Chief's Report for March, 2019 to include a report of 45 calls. Again, a very busy month. Engine 52 experienced a malfunction, Swartz Diesel is looking at and making recommendations; all other equipment remains in working order. Replacement and review of current gear is underway by Chief and he will make any recommendations.  
Roster is at 20 and a final review is upcoming to determine everyone's status by Chief Rothenberger.
3. **Financial Statements and Warrant Requests** - Kris Stoeckle reported fund balances as outlined below:

Fund Balance for 721	\$ 109,598.01
Fund Balance for 727	\$ 19,282.50
Fund Balance for 765	\$ 105,629.26
West America Checking	\$ 752,760.03
Bank of the West	\$ 68,695.73

*MOTION II* - Vice Chairman Borgnis motioned to approve financial statements and warrants  
2nd by Director Martin  
VOTE: Unanimous

**III. CORRESPONDENCE**

1. No new correspondence

**IV. OLD BUSINESS**

1. Lexipol - ongoing - Chief confirmed this remains a work in progress.
2. Fire engine research and committee updates will remain ongoing. Meeting took place and all areas were reviewed and research was done by committee members. Only one vendor responded with price and that price would expire too quickly to make final decisions. Need additional quotes before we can move forward. Details of concerns were discussed by all and concluded to obtain more bids before final decisions can be made.

v. **NEW BUSINESS**

1. Strike Team Spreadsheet was created and provided to Board members.  
Kris will update as we receive payments and make available upon request.
2. Computer updates - Captain Carson will follow up with Staples and new laptops will be in place over the next couple of weeks.
3. Website has been updated with all new links to include burn permits online links.

*MOTION III* - Director Martin motioned to approve moving forward with new bids and all new business items.

2nd by Chairman Armacher

VOTE: Unanimous

VI. **PUBLIC COMMENT**

No public comments

VII. **MOTION TO ADJOURN**

*MOTION V* - Director Martin motioned to adjourn meeting at 16:35 hour

2nd by Vice Chairman Borgnis

VOTE: Unanimous

ATTEST:



Kris Stoeckle, Board Secretary