

**OPHIR HILL FIRE PROTECTION DISTRICT
AGENDA
BOARD OF DIRECTORS MEETING
Monday – September 13, 2021
4:30PM**

I. STANDING ORDERS

1. *CALL TO ORDER*
2. *PLEDGE OF ALLEGIANCE*
3. *ROLL CALL -
Others Present*

II. SPECIAL ORDERS

1. Approve Board Minutes from previous meeting
2. Chief's Report
3. Financial Statements & Warrant Requests - Report copies and details will be provided at 4PM

III. FIRE INSPECTIONS – Report and updates – Captain Nelson reports on a quarterly basis

March - completed
June - completed
September – to be presented
December

IV. OLD BUSINESS

V. NEW BUSINESS

Grant Resolution and Approval
Salary Schedule Approval – request by Calpers
MOU Updates – approval required

VI. CORRESPONDENCE

VII. PUBLIC COMMENT

VII. MOTION TO ADJOURN

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

**This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office

**OPHIR HILL FIRE PROTECTION DISTRICT
MEETING MINUTES
BOARD OF DIRECTORS MEETING
Monday – August 9, 2021
4:30PM**

I. STANDING ORDERS

1. CALL TO ORDER – Meeting called to order at 16:30 hours by Chairman Armacher
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL – Chairman Armacher, Vice Chairman Borgnis, Director Sousa, Director Martin,
Others Present: Kris Stoeckle-Board Secretary
Absent: Chief Rothenberger

II. SPECIAL ORDERS

1. Approve Board Minutes from previous meeting – July 2021
MOTION I – Director Sousa motioned to approve meeting minutes.
2nd by Vice Chairman Borgnis
VOTE: Unanimous
2. Chief's Report will be presented next meeting upon Chief's return.
A general discussion of River Fire was shared by all.
3. *Financial Statements & Warrant Requests* – Kris Stoeckle reported fund balance as outlined below:
Fund Balance for 721 \$ 534,234.63
Fund Balance for 727 \$
Fund Balance for 765 \$
West America Checking \$ 603,628.62
MOTION II – Vice Chairman Borgnis motioned to approve Financial Statements and Warrants
2nd by Chairman Martin
VOTE: Unanimous

- III. FIRE INSPECTIONS** – reports will be presented by Captain Nelson on a quarterly basis.
March - complete
June - complete
September
December

IV. OLD BUSINESS

V. NEW BUSINESS

1. 2019-2020 Financial Audit – cover letter was presented and available for anyone to view.

VI. CORRESPONDENCE

VII. PUBLIC COMMENT

VII. MOTION TO ADJOURN

MOTION III – Vice Chairman Borgnis motioned to adjourn 17:10hour
2nd by Director Sousa
VOTE: Unanimous

Attest:

Kris Stoeckle 9-13-21
Kris Stoeckle – Board Secretary Date

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

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Online at www.Ophirhillfire.org

Ophir Hill Fire Protection District

Fund Balances

As of August 31, 2021

Account	Fund			Total
	721	727	765	
LAIF	603,328.62	-	-	603,628.62
WestAmerica	359,339.58			359,339.58
Total	-	-	-	962,968.20

Balance Sheet

As of August 31, 2021
Aug 31, 21

ASSETS

Current Assets

Checking/Savings

1900-00 · LAIF FUND 721 603,628.62

1902-00 · WESTAMERICA CHECKING ACCOUNT 359,339.58

Total Checking/Savings 962,968.20

Accounts Receivable

1910-00 · A/R Taxes 23,595.28

1911-00 · A/R Assessments Receivable 12,020.41

1912-00 · A/R Interest Receivable 361.30

1954-10 · Due from Other Gov't 3,583.66

Total Accounts Receivable 39,560.65Total Current Assets 1,002,528.85TOTAL ASSETS 1,002,528.85

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000-00 · ACCOUNTS PAYABLE 36,314.34

Total Accounts Payable 36,314.34

Other Current Liabilities

2500-00 · PAYROLL TAXES PAYABLE 36,176.07

2600-00 · HEALTH INSURANCE PAYABLE -5,429.45

2700-00 · CalPERS RETIREMENT PAYABLE 6,282.44

Total Other Current Liabilities 37,029.06Total Current Liabilities 73,343.40

Total Liabilities 73,343.40

Equity

3000 · Opening Bal Equity -23,684.20

3001-00 · FUND BALANCE 1,148,621.94

Net Income -195,752.29

Total Equity 929,185.45TOTAL LIABILITIES & EQUITY 1,002,528.85

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Profit & Loss

July 2020 through August 2021

Jul '20 - Aug 21

Ordinary Income/Expense

Income

4001-00 · CURRENT SECURED TAX	333,593.01
4002-00 · PRIOR SEC TAX	-16.99
4003-00 · CURRENT UNSECURED TAX	7,134.10
4004-00 · PUBLIC UTILITY	180.11
4017-00 · SUPPLEMENTAL SECURED TAX	189,535.20
4018-00 · SUPP UNSECURED TAX	181.99
4028-00 · SUPP PRIOR UNSECURED	210.92
4040-00 · ST HOMEOWNERS PROP	3,635.16
4100-00 · Special Assessment Tax Roll	250,265.71
4110-00 · Special Assessment Hand Bills	1,275.36
4301-00 · INTEREST INCOME	1,841.86
4468-20 · OES-Strike Team Other Reimburse	720,938.35
4496-00 · PROP 172	58,970.66
4606-00 · SALE OF FIXED ASSETS	10,500.00
4620-00 · OTHER REVENUE	1,713.26
4620-10 · TRAINING	6,990.00
4640-00 · 727 to be transferred	4,185.54
4806-00 · DONATIONS	1,900.00
4902 · GRANT VFA	1,522.00
4996 · Workers Comp Reimbursement	5,179.00

Total Income

1,599,735.24

Gross Profit

1,599,735.24

Expense

5000-00 · Salaries & Benefits	9,971.34
5050-00 · Salaries-Holiday Pay	3,600.00
5060-00 · Salaries-Vacation Buyback	7,597.78
5101-10 · Salaries-BOOKKEEPER	19,811.95
5101-20 · Salaries-CHIEF	97,884.28
5101-21 · Salaries-O/T Chief	26,443.30
5101-40 · Salaries-CAPTAIN	208,462.18
5101-41 · Salaries-O/T Captain	121,070.61
5101-42 · Salaries-OT Planned Capt	28,779.10
5101-50 · Salaries-Engineer	0.00
5101-61 · Salaries-O/T FF	2,799.00
5102-00 · Salaries-SNL FF	94,181.25
5102-20 · Salaries-Cvg Relief Chief	0.00
5102-21 · Salaries-Cvg Relief Captain	17,560.81
5102-23 · Paid Call Firefighters	7,734.50
5102-25 · STRIKE TEAM PAY	276,613.70
5103-00 · RETIREMENT EXPENSE	120,118.86
5104-00 · GROUP INSURANCE	
5104-10 · Group Insurance	12,998.79
5104-20 · Group Insurance Reimbursement	10,947.40
5104-00 · GROUP INSURANCE - Other	51,849.94

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Profit & Loss

July 2020 through August 2021

	Jul '20 - Aug 21
Total 5104-00 · GROUP INSURANCE	75,796.13
5105-00 · PAYROLL TAX EXPENSE	71,693.83
5106-00 · WORKERS COMP	90,094.00
5202-00 · CLOTHING	297.94
5202-10 · CLOTHING-UNIFORMS PERMANENT	7,000.00
5202-12 · CLOTHING-SNL UNIFORMS	1,600.00
5202-20 · CLOTHING-STRUCTURE	107.98
5203-00 · COMMUNICATIONS	43,389.67
5205-00 · FOOD	307.18
5206-00 · HOUSEHOLD EXPENSE	2,637.25
5207-00 · INSURANCE	5,653.82
5209-00 · MAINT-EQUIPMENT	5,212.47
5209-10 · MAINT-OFFICE EQUIP	1,899.33
5210-00 · MAINT-STRUCTURE	3,936.93
5211-00 · MAINT-AUTO	29,966.85
5212-00 · MEMBERSHIPS	8,341.74
5213-00 · MEDICAL SUPPLY	2,004.64
5214-00 · SUPPLIES-OFFICE	1,174.45
5214-10 · SUPPLIES-OPERATING	2,497.45
5215-00 · PROFESSIONAL SERVICE	21,261.78
5217-00 · RENTS-EQUIPMENT	112.50
5219-00 · SMALL TOOLS	419.28
5219-10 · SMALL TOOLS-FIRE EQUIPMENT	7,464.87
5219-20 · SMALL TOOLS-MISC.	129.89
5220-00 · SPECIAL DISTRICT EXPENSE	164.61
5220-10 · TRAINING EXPENSE	7,639.50
5220-60 · MISC/ANNUAL MEETING	50.00
5223-00 · FUEL	18,150.27
5224-00 · UTILITIES	12,827.14
5300-30 · OES MISC STRIKE TEAM EXPENSE	21,038.27
5350-00 · SPECIAL ASSESSMENT EXPENSE	11,123.50
5404-00 · AUTO EQUIPMENT-CAPITAL IMP	43,034.32
5507-00 · RESERVE-765	84,666.48
66900 · Reconciliation Discrepancies	-90,305.56
Total Expense	1,534,017.17
Net Ordinary Income	65,718.07
Net Income	65,718.07