

**OPHIR HILL FIRE PROTECTION DISTRICT
AGENDA
BOARD OF DIRECTORS MEETING
Monday – February 13, 2023
4:00 PM**

I. STANDING ORDERS

1. *CALL TO ORDER*
2. *PLEDGE OF ALLEGIANCE*
3. *ROLL CALL*
Others Present

II. SPECIAL ORDERS

1. Approve board minutes from previous meeting
2. Chief's Report
3. Financial Statements & Warrant Requests - Report copies and details will be provided at 4PM

**III. FIRE INSPECTIONS – Report and updates – Captain Nelson reports on a quarterly basis
2023:**

February
March
June
September
December

IV. OLD BUSINESS

1. ID badges
2. Update on AT&T project
3. Appreciation Dinner
4. 700 Form due April 3, 2023

V. NEW BUSINESS

VI. CORRESPONDENCE

VII. PUBLIC COMMENT

VII. MOTION TO ADJOURN

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

****This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office
Online at www.Ophirhillfire.org**

OPHIR HILL FIRE PROTECTION DISTRICT
Meeting Minutes
BOARD OF DIRECTORS MEETING
Monday, January 9, 2023
4:00 p.m.

I. STANDING ORDERS

1. CALL TO ORDER - Meeting called to order at 4:00 p.m. by Chairman Armacher
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL - Chairman Armacher, Director Martin, Director Peterson, Director Sousa
Others Present: Board Secretary Monique Sousa
Absent: Vice-Chairman Borgnis, Chief Robb Rothenberger

II. SPECIAL ORDERS

1. Approve Board Minutes from previous meeting on December 12, 2022.

MOTION I – Director Peterson motioned to approve the meeting minutes.

2nd by Director Martin

VOTE: Unanimous

2. Chief's Report

An abbreviated chief report was given by Chairman Armacher as Chief Rothenberger was absent. Reviewed December's report. All equipment is in service. OHFPD is waiting for the water tender to be returned by the mechanic. The Type 3 looked great as it was decorated with Christmas lights and parked outside in the evenings for the community to enjoy.

The Red Light Ball for the Nevada County Law Enforcement and Fire Protection Council is scheduled for Saturday, February 25, 2023 from 6 – 10 pm. Tickets are regularly \$125 person but are half off right now. Nevada County Law Enforcement and Fire Protection Council is an organization that raises money to support law enforcement and fire protection districts for items not in the budget like bullet proof glass or fire protection turnouts. Since 1999 they've spent 1.1 million dollars supporting the local law enforcement and fire protection districts.

3. Financial Statements and Warrant Requests

Monique Sousa reported the fund balances as outlined below:

Fund Balance for LAIF 721 \$ 596,611.40

Fund Balance for 727 LAIF \$

Fund Balance for 765 LAIF \$

West America Checking \$ 282,968.59

MOTION II – Chairman Peterson motioned to approve the financial statements.

2nd by Chairman Martin

VOTE: Unanimous

III. FIRE INSPECTIONS – report presented by Captain Nelson

2023

January – Postponed until next month

March

June

September

December

IV. OLD BUSINESS

1. New ID Badges

Fire Chief's Report

February 2023

Incidents

Date	Time	Type	Location	Agency
1/2	1022	Medical/Suicide	Idaho Maryland Rd.	GRV
1/3	0746	Public Assist/Lift assist	Chatsworth Ln.	OPH
1/3	1326	MVA	Lower Colfax Rd.	PCP
1/3	2233	Public Assist/ Lift assist	Tiger lily Ln.	OPH
1/4	0506	Public Assist/Lift assist	Pine hill Dr.	OPH
1/4	1457	Residential fire alarm	Greenway Pl.	OPH
1/5	0829	Residential structure fire	Clover Valley Rd.	NCC
1/5	1814	Medical/Cardiac	Lower Colfax Rd.	OPH
1/6	1924	Public Assist/Lift assist	Rattlesnake Rd.	NCC
1/9	1243	MVA	Sutton Wy.	GRV
1/9	1255	FMS/Electrical hazard	McQuiston Ln.	PCP
1/9	1632	Medical/Stroke	Woodrose Wy.	OPH
1/10	0018	Code 2 medical/ Headache	Anvil Rd.	NCC
1/10	2041	Public Assist/ Lift assist	Collier Rd.	NCC
1/11	0757	Medical/ Altered LOC	Towle Ln.	OPH
1/11	0949	Code 2 medical/ Med check	Hwy.174	OPH
1/12	1250	Code 2 medical/ Back pain	Jones Ridge Rd.	NCC
1/12	2204	Public Assist/ Lift assist	Collier Rd.	NCC
1/13	0012	MVA	Panorama Dr.	PCP
1/13	0606	Public Assist/ Lift assist	Collier Rd.	NCC
1/13	1724	FMS/Tree into road	Rattlesnake Rd.	OPH
1/14	0102	Medical/ Echo	Brooks Rd.	OPH
1/14	1207	Public Assist/ Lift assist	Chatsworth Ln.	OPH
1/14	1615	Code 2 Medical/ Med check	Brunswick Rd.	OPH

1/15	0310	Residential Structure Fire	Grandview Ave. Colfax	Cal Fire
1/16	0433	Medical/ Chest pain	Pine Cone Cr.	OPH
1/17	0023	Public Assist/ Lift assist	Collier Rd.	NCC
1/18	0759	MVA	Brunswick Rd.	OPH
1/18	0839	MVA	Greenhorn Rd.	NCC
1/18	0957	Medical/ Ill person	Somerset Dr.	OPH
1/20	1706	Residential structure fire WT-42	Golden Eagle Wy.	NCC
1/21	0743	Code 2 medical/ Fall	Brunswick Dr.	OPH
1/22	2012	Code 2 medical/ Back pain	Footwall Dr.	OPH
1/23	0918	Medical/ NCSO check out	Greenhorn Rd.	NCC
1/23	1834	Residential Structure Fire	Bartlett Dr.	OPH
1/24	0525	Medical/Fall	Somerset Dr.	OPH
1/26	1608	Medical/ 11-44	Bartlett Dr.	OPH
1/26	2236	Public Assist/Lift assist	Somerset Dr.	OPH
1/28	0527	Medical/ Diff.Breathing	Pine Cone Cr.	OPH
1/30	1941	Medical/ Chest pain	Brunswick Rd.	OPH
1/31	1402	Medical/ Back pain	Jones Ridge Rd.	NCC

Total incidents: 41. OPH 23, PCP 3, NCC 12, GRV 2, Cal Fire 1.

Roster is currently at 19.

All equipment is in service and available. Still working on getting WT-52 returned to Station 52.

898 personnel hours on training for 2022.

5,299 personnel hours on incidents for 2022

Ophir Hill Fire

Inspection Report

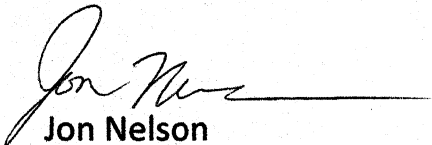
For 2022

28 inspections for the year 8 that needed re-inspection and 3 that didn't get done.

For 2023

8 inspections with No Violations noted, 5 inspections with violations that meet self-certification and 4 inspections that need Re-inspection.

17 Inspection have been done this year.



Jon Nelson

Fire Captain

Ophir Hill Fire Protection District

Fund Balances

As of January - 2023

Account	Fund			Total
	721	727	765	
LAIF	599,727.52	-	-	599,727.52
WestAmerica	663,328.38			663,328.38
Total	-	-	-	1,263,055.90

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Balance Sheet

As of January 31, 2023

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1900-00 · LAIF FUND 721	
1900-01 · LAIF Mitigation portion	31,187.03
1900-00 · LAIF FUND 721 - Other	568,540.49
	599,727.52
Total 1900-00 · LAIF FUND 721	
1902-00 · WESTAMERICA CHECKING ACCOUNT	663,328.38
	1,263,055.90
Total Checking/Savings	
Accounts Receivable	
1910-00 · A/R Taxes	27,598.16
1911-00 · A/R Assessments Receivable	11,912.26
1912-00 · A/R Interest Receivable	230.48
1954-10 · Due from Other Gov't	6,306.65
	46,047.55
Total Accounts Receivable	
Total Current Assets	1,309,103.45
TOTAL ASSETS	1,309,103.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · ACCOUNTS PAYABLE	18,970.16
	18,970.16
Total Accounts Payable	
Other Current Liabilities	
2500-00 · PAYROLL TAXES PAYABLE	-115,243.90
2700-00 · CalPERS RETIREMENT PAYABLE	-83,821.35
	-199,065.25
Total Other Current Liabilities	
Total Current Liabilities	-180,095.09
Total Liabilities	-180,095.09

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Balance Sheet

As of January 31, 2023

	<u>Jan 31, 23</u>
Equity	
3000 · Opening Bal Equity	-23,684.20
3001-00 · FUND BALANCE	1,350,038.18
3001-01 · FUND-MITIGATION	27,189.34
Net Income	<u>135,655.22</u>
Total Equity	<u>1,489,198.54</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,309,103.45</u></u>

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Profit & Loss

January 2023

Jan 23

Ordinary Income/Expense

Income

4001-00 · CURRENT SECURED TAX	275,231.84
4003-00 · CURRENT UNSECURED TAX	7,839.63
4004-00 · PRIOR UNSECURED TAX	114.98
4017-00 · SUPPLEMENTAL SECURED TAX	8,830.82
4018-00 · SUPP UNSECURED TAX	407.43
4028-00 · SUPP PRIOR UNSECURED	31.32
4040-00 · ST HOMEOWNERS PROP	1,687.32
4050 · ST Wildlife PILT	99.34
4110-00 · Special Assessment Hand Bills	4,053.53
4301-00 · INTEREST INCOME	3,496.42
4468-00 · OES-ENGINE INCOME	8,209.28
4468-10 · OES-PERSONNEL	11,094.45
4468-20 · OES-Strike Team Other Reimburse	1,930.38
4496-00 · PROP 172	6,527.06
4511-70 · SPECIAL ASSESSMENTS	146,094.51
4640-00 · 727 to be transferred	1,691.28
4806-00 · DONATIONS	25.00

Total Income

477,364.59

Gross Profit

477,364.59

Expense

5050-00 · Salaries-Holiday Pay	0.00
5060-00 · Salaries-Vacation Buyback	3,970.00
5101-20 · Salaries-CHIEF	8,416.40
5101-21 · Salaries-O/T Chief	0.00
5101-30 · Salaries-OFFICE MGR.	1,609.67
5101-40 · Salaries-CAPTAIN	11,522.20
5101-41 · Salaries-O/T Captain	1,861.44
5101-42 · Salaries-OT Planned Capt	2,282.84
5102-00 · Salaries-SNL FF	7,956.00
5102-23 · Paid Call Firefighters	718.50
5102-25 · STRIKE TEAM PAY	0.00
5103-00 · RETIREMENT EXPENSE	4,610.93
5104-00 · GROUP INSURANCE	
5104-10 · Group Insurance	0.00
5104-20 · Group Insurance Reimbursement	2,429.58
5104-00 · GROUP INSURANCE - Other	693.71

Total 5104-00 · GROUP INSURANCE

3,123.29

OPHIR HILL FIRE PROTECTION DISTRICT - 721

Profit & Loss

January 2023

	Jan 23
5105-00 · PAYROLL TAX EXPENSE	2,600.98
5106-00 · WORKERS COMP	20,263.00
5202-00 · CLOTHING	2,847.84
5202-10 · CLOTHING-UNIFORMS PERMANENT	0.00
5205-00 · FOOD	17.04
5206-00 · HOUSEHOLD EXPENSE	327.15
5209-00 · MAINT-EQUIPMENT	92.46
5210-00 · MAINT-STRUCTURE	77.07
5211-00 · MAINT-AUTO	1,532.55
5213-00 · MEDICAL SUPPLY	23.44
5214-00 · SUPPLIES-OFFICE	707.14
5215-00 · PROFESSIONAL SERVICE	25.74
5219-00 · SMALL TOOLS	824.70
5220-00 · SPECIAL DISTRICT EXPENSE	11,080.54
5223-00 · FUEL	1,633.68
5224-00 · UTILITIES	1,344.21
	<hr/>
Total Expense	89,468.81
	<hr/>
Net Ordinary Income	387,895.78
	<hr/>
Net Income	387,895.78
	<hr/> <hr/>