

**OPHIR HILL FIRE PROTECTION DISTRICT
AGENDA
BOARD OF DIRECTORS MEETING
Special Meeting
Monday, June 25, 2025
4:00 PM**

I. STANDING ORDERS

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
Others Present

II. SPECIAL MEETING AGENDA ITEMS

1. Approve board minutes from the meeting held on June 9, 2025.
2. Review purchase of the supply line fire hose

III. MOTION TO ADJOURN

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 54953). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

**This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office
Online at www.Ophirhillfire.org

OPHIR HILL FIRE PROTECTION DISTRICT
Meeting Minutes
BOARD OF DIRECTORS MEETING
Monday, June 9, 2025
4:00 p.m.

I. STANDING ORDERS

1. CALL TO ORDER - Meeting called to order at 4:00 p.m. by Chairman Armacher
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL - Chairman Armacher, Vice-Chairman Peterson, Director Borgnis, Director Martin, and Director Sousa
Others Present: Chief Rothenberger, Firefighter Young, Board Secretary Sousa, and Nevada County Consolidated Fire District Chief Robitaille.

II. SPECIAL ORDERS

1. Approve board minutes from previous meetings held on May 12, 2025.
MOTION I – Vice-Chairman Peterson motioned to approve the meeting minutes from May 12, 2025.
2nd by Director Borgnis.
VOTE: Unanimous
2. Chief's Report
Chief's Report given by Chief Rothenberger – see report for details.
3. Financial Statements and Warrant Requests
Monique Sousa reported the fund balances as outlined below:
Fund Balance for LAIF 721 \$ 401,856.59
Fund Balance for 727 LAIF \$
Fund Balance for 765 LAIF \$
West America Checking \$ 837,981.32
MOTION II – Director Borgnis motioned to approve the financial statements.
2nd by Director Martin.
VOTE: Unanimous

III. OLD BUSINESS

1. Discuss the status of restructuring of the fire district
Chief Rothenberger reports that the Plan for service for Nevada County Consolidated Fire District and Ophir Hill Fire Protection District has been completed.
2. Review and possible adoption of the 2025-2026 Preliminary Budget
MOTION III – Vice-Chairman Peterson motioned to approve the 2025-2026 Preliminary Budget
2nd by Director Borgnis
VOTE: Unanimous

IV. NEW BUSINESS

1. Review and possible adoption of Fire Suppression Benefit Assessment 2006-1, Resolution 2025-01.
MOTION IV – Director Borgnis motioned to approve the Fire Suppression Benefit Assessment 2006-1, Resolution 2025-01.
2nd by Vice-Chairman Peterson
VOTE: Unanimous

2. Review the Plan for Service for Nevada County Consolidated and Ophir Hill Fire Districts Discussed the Plan for Service and made corrections based on input from the Board of Directors.

MOTION V – Vice-Chairman Peterson motioned to approve the Plan for Service for NCCFD and OHFPD with the corrections made today.

2nd by Director Borgnis

VOTE: Unanimous

3. MOU Review

MOTION VI – Vice-Chairman Peterson motioned to roll over the current MOU and approve the 1.27% COLA increase.

2nd by Director Martin

VOTE: Unanimous

4. Purchase of supply line hose

Discussed the purchase of supply line hose. Chief Rothenberger will pursue a possible grant. This will be discussed again next month.

V. CORRESPONDENCE

VI. PUBLIC COMMENT

Engine One is awaiting the rebuilt starter.

VII. MOTION TO ADJOURN

MOTION VII – Vice-Chairman Peterson motioned to adjourn the meeting at 5:01 p.m.

2nd by Director Borgnis

VOTE: Unanimous

Attest:

 6/25/2025
Monique Sousa – Board Secretary Date

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).

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