

**OPHIR HILL FIRE PROTECTION DISTRICT
AGENDA
BOARD OF DIRECTORS SPECIAL MEETING
Monday, October 16, 2023
4:00 PM**

I. STANDING ORDERS

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
Others Present

II. SPECIAL MEETING AGENDA ITEM

1. Approve board minutes from previous meeting held on October 9, 2023
2. OHFPD Water Tender 52

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Gov't. Code Section 59495.3). The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board, provided no action is taken in compliance with Gov't. Code Section 54954.3(a).
**This Agenda was posted 72 hours in advance of the meeting at the Ophir Hill Fire Protection District office
Online at www.Ophirhillfire.org

OPHIR HILL FIRE PROTECTION DISTRICT
Meeting Minutes
BOARD OF DIRECTORS MEETING
Monday, October 9, 2023
4:00 p.m.

I. STANDING ORDERS

1. CALL TO ORDER - Meeting called to order at 4:02 p.m. by Director Peterson
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL - Director Martin, Director Peterson, Director Ramey, Director Sousa
Others Present: Chief Rothenberger and Board Secretary Monique Sousa
Absent: Chairman Armacher

II. SPECIAL ORDERS

1. Approve Board Minutes from previous meeting on September 11, 2023.
MOTION I – Director Martin motioned to approve the meeting minutes.

2nd by Director Sousa

VOTE: Unanimous

2. Chief's Report
Chief Report given by Chief Rothenberger – see report for details.
Engine 522 is out of service for routine maintenance. Captain Wheeler recently qualified for HEQB an overhead position for heavy equipment boss. The online policy interface through Lexipol is under construction and should be resolved soon. OHFPD is expecting some money from the Rabbit Fire and storm coverage from last winter, while the Deep and Washington Fires are still pending.

3. Financial Statements and Warrant Requests
Monique Sousa reported the fund balances as outlined below:

Fund Balance for LAIF 721 \$ 608,510.03

Fund Balance for 727 LAIF \$

Fund Balance for 765 LAIF \$

West America Checking \$ 381,354.9

MOTION II – Director Martin motioned to approve the financial statements.

2nd by Director Ramey

VOTE: Unanimous

III. FIRE INSPECTIONS

As the county mandates reports to be done quarterly, this agenda item will be listed once a quarter. The next report will be given in October and reports will follow in January, April and July.

IV. OLD BUSINESS

1. ID Badges
Pictures will be taken next week on October 16 at the special board meeting with arrangements to be made for any board member who is not present.
2. OHFPD Water Tender 52
Nevada County Consolidated Fire has repaired WT52 which is now up and running. There is a bill for approximately \$14,500 for labor and parts and there is interest from NCC Fire purchasing the WT from OHFPD.

MOTION III – Director Martin motioned to offer to Nevada County Consolidated Fire to trade WT52 for current bill of and 50 hours of shop time.

2nd by Director Ramey

VOTE: Unanimous

3. Discuss possibility of fire district assessment
Chief Rothenberger presented cost of ideal staffing for the station. Discussed increase in bills from utilities to insurance to employee benefits. Also discussed PCPPFD increased assessment process. Chief Rothenberger will draft a letter to send to property owners explaining the current finances and staffing for the district to gauge interest in increasing funding.

V. NEW BUSINESS

1. Update WestAmerica Bank with list of current board members
Current Board Members are Buckley Armacher, Monte Martin, Eric Peterson, Anne Sousa.
Current Chief is Robb Rothenberger.
New Board Member to add to the signature card is Richard Ramey.
All the names listed above are to be included on the signature card at WestAmerica Bank.
Board Member Steve Borgnis, who has resigned is to be taken off the WestAmerica signature card.

MOTION IV – Director Peterson motioned to approve the current roster.

2nd by Director Sousa

VOTE: Unanimous

2. Discuss personnel retention – postponed until November's board meeting.
3. Form a committee to research increasing fees from tax payers.
The board will work together in the next steps as listed above under Old Business, item 3.

VI. CORRESPONDENCE

VII. PUBLIC COMMENT

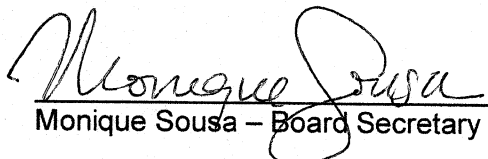
VIII. MOTION TO ADJOURN

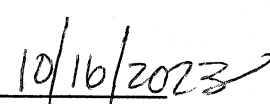
MOTION V – Director Martin motioned to adjourn the meeting at 5:30 p.m.

2nd by Director Ramey

VOTE: Unanimous

Attest:


Monique Sousa – Board Secretary


Date

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