

OPHIR HILL FIRE DISTRICT

12668 Colfax Highway ● Phone (530)273-8351

Employment Application

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **APPLICANT INFORMATION** | | | | |
| Last Name | | First | M.I. | Date |
| Street Address |  |  | Apartment/Unit # | |
| City | | State | ZIP | |
| Phone | | E-mail Address | | |
| Mailing Address (if different) |  |  | Apartment/Unit # | |
| City | | State | ZIP | |
| Position Applied for |  | Date Available |  | |
| Emergency Contact Information | Name | Relationship | Phone Number Phone Number | |
| Emergency Contact Information | Name | Relationship | Phone Number Phone Number | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EDUCATION** | | | | | |
| High School | | | Address | | |
| From | To | Did you graduate? | YES | NO | Degree |
| College | | | Address | | |
| From | To | Did you graduate? | YES | NO | Degree |
| Other | | | Address | | |
| From | To | Did you graduate? | YES | NO | Degree |

|  |  |  |  |
| --- | --- | --- | --- |
| **PERSONAL REFERENCES** | | | |
| Not former employers or relatives | | | |
| Name | Occupation | Address | Telephone Number |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Telephone Number

Address

Occupation

Name

**JOB RELATED REFERENCES**

|  |  |  |
| --- | --- | --- |
| **PREVIOUS EMPLOYMENT** | | |
| Company | | Phone |
| Address | | Supervisor |
| Job Title | | |
| Responsibilities | | |
| From To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? YES NO | | |
| Company | | Phone |
| Address | | Supervisor |
| Job Title | | |
| Responsibilities | | |
| From To Reason for Leaving | | |
| May we contact your previous supervisor for a reference? YES NO | | |
| Company | | Phone |
| Address | | Supervisor |
| Job Title | | |
| Responsibilities | |  |
| From To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? YES NO | | |

**MAKE ADDITIONAL COPIES OF THIS PAGE IF NECESSARY**

Date

Signature

I hereby give permission to contact the employers I have checked the yes box concerning my prior work experience.

**ADDITIONAL INFORMATION**

1. Write a brief statement as to why you would like to work for Ophir Hill Fire District and what you would bring to the District:
2. Are there any other experiences, skills, or qualifications which will be of special benefit in the job for which you are applying? (Certificates, Special Training, etc.) You may omit those which indicate your race, religious creed, color, national origin, ancestry, sex, age, medical condition, or a physical or mental disability.
3. Have you ever been discharged from a position, terminated during probation, or asked to resign from a position? If yes, give name and address of employer, date of occurrence, and the reason. CITE ALL SUCH CASES. And additional pages if necessary.
4. Can you, after employment, submit verification of your legal right to work in the USA ES NO (If yes, verification may be required after the extension of a job offer.)

? Y



1. Are you of the legal age to work

? Y



ES

NO

1. Were you previously employed by u ES NO If yes, when?

s? Y



1. Can you perform the essential duties of the job as listed on the job description ES NO

? Y



**CERTIFICATION OF APPLICANT PLEASE READ CAREFULLY AND SIGN BELOW**

I hereby certify that all statements made on or in connection with this application, including those regarding my training and experience, are true and complete to the best of my knowledge and belief, and I understand that any misstatements or omissions of material fact herein are cause for dismissal from OHFD.

I am aware that if I am the successful candidate, I will be required to undergo a medical and psychological examination, financial and personal background investigation, and reference check before formal appointment. I understand that formal appointment is conditional upon successfully completing these final checks, and that any preliminary job offer may be withdrawn based on the results of these final checks.

I hereby authorize all schools, prior employers, and references I have listed on this application to release information about me to OHFD. I further

DO O NOT authorize OHFD to contact my present employer. I release said organizations and persons from liability resulting from a good faith

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response to any inquiry I have authorized.

**Signature of Applicant: Date**